

UNIT INSPECTION SHEET

ANNUAL \_\_\_\_\_ MOVE-IN \_\_\_\_\_ MOVE-OUT \_\_\_\_\_ TRANSFER \_\_\_\_\_ DATE \_\_\_\_\_ UNIT SIZE \_\_\_\_\_  
NAME OF COMPLEX \_\_\_\_\_ TENANT \_\_\_\_\_  
ADDRESS \_\_\_\_\_ KEYS GIVEN \_\_\_\_\_ KEYS RETURNED \_\_\_\_\_

ENTRY

DOOR & FRAME \_\_\_\_\_  
TILE FOYER \_\_\_\_\_  
SWITCH PLATES \_\_\_\_\_  
DOOR STOP \_\_\_\_\_  
T.V. PLATE \_\_\_\_\_  
CLOSET \_\_\_\_\_  
OTHER \_\_\_\_\_

LIVING ROOM

WINDOWS, SCREENS, RODS \_\_\_\_\_  
SWITCH PLATES \_\_\_\_\_  
CARPET \_\_\_\_\_  
WALLS \_\_\_\_\_  
CEILING \_\_\_\_\_  
CLOSET/UTL. ROOM \_\_\_\_\_  
OTHER \_\_\_\_\_

DINING AREA

CARPET \_\_\_\_\_  
LIGHT \_\_\_\_\_  
SWITCH PLATES \_\_\_\_\_

KITCHEN

REFRIGE. \_\_\_\_\_  
TILE \_\_\_\_\_  
DOORS \_\_\_\_\_  
SWITCH PLATES \_\_\_\_\_  
LIGHTS \_\_\_\_\_  
STOVE & HOOD FAN \_\_\_\_\_  
BROILER PAN & DRIP PANS \_\_\_\_\_  
CABINETS & COUNTERS \_\_\_\_\_  
WINDOWS, SCREENS, RODS \_\_\_\_\_  
WALLS & CEILING \_\_\_\_\_  
DISHWASHER \_\_\_\_\_  
OTHER \_\_\_\_\_

OTHER

HEAT \_\_\_\_\_ A/C \_\_\_\_\_

FAMILY CERTIFICATION: I CERTIFY THAT THE FOREGOING REPORT CORRECTLY REPRESENTS THE CONDITIONS OF THE ABOVE IDENTIFIED UNIT.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

BATH

TILE \_\_\_\_\_  
DOOR \_\_\_\_\_  
TUB \_\_\_\_\_  
VENT \_\_\_\_\_  
TOILET \_\_\_\_\_  
SINK & CABINETS \_\_\_\_\_  
MIRROR \_\_\_\_\_  
FAUCET & STOPPER \_\_\_\_\_  
TOWEL BAR \_\_\_\_\_  
WALLS & CEILING \_\_\_\_\_  
OTHER \_\_\_\_\_

HALL

CARPET \_\_\_\_\_  
LIGHT \_\_\_\_\_  
SMOKE DETECTOR \_\_\_\_\_  
CLOSET \_\_\_\_\_  
WALLS \_\_\_\_\_  
CEILING \_\_\_\_\_  
OTHER \_\_\_\_\_

MASTER BEDROOM

CARPET \_\_\_\_\_  
WALLS \_\_\_\_\_  
CEILING \_\_\_\_\_  
DOORS \_\_\_\_\_  
WINDOWS, SCREENS, RODS \_\_\_\_\_  
CLOSET \_\_\_\_\_  
SWITCH PLATES \_\_\_\_\_  
OTHER \_\_\_\_\_

BEDROOM (2)

CARPET \_\_\_\_\_  
WALLS \_\_\_\_\_  
CEILING \_\_\_\_\_  
DOORS \_\_\_\_\_  
WINDOWS, SCREENS, RODS \_\_\_\_\_  
CLOSET \_\_\_\_\_  
SWITCH PLATES \_\_\_\_\_  
OTHER \_\_\_\_\_  
OTHER \_\_\_\_\_